

Anonymous Reporting Form: Harassment, Intimidation, or Bullying (HIB)

This form is to be confidentially maintained in accordance with the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g

Today's Date: _____ School: _____

Indicate how you learned that the student(s) may be a target of HIB behavior(s):

- Witnessed Incident Informed by Alleged Target Informed by Other Person
 Other: _____

Name of Student(s)/Person(s) Accused of Exhibiting HIB Behavior:

1. _____ School: MHS / MES / RDS / JFC / _____
2. _____ School: MHS / MES / RDS / JFC / _____
3. _____ School: MHS / MES / RDS / JFC / _____

Name of Student(s) Alleged to be the Target of the HIB Behavior:

1. _____ School: MHS / MES / RDS / JFC / _____
2. _____ School: MHS / MES / RDS / JFC / _____
3. _____ School: MHS / MES / RDS / JFC / _____

Actual or perceived characteristic(s) of targeted person(s) recognized as motivating the incident(s) (choose all that apply):

- Race Ancestry Sexual Orientation
 Color National Origin Gender Identity & Expression
 Religion Gender Mental, Physical, or Sensory Disability
 Other Distinguishing Characteristic (*identify*): _____

Date(s) of Alleged Incident(s): _____, _____, & _____.

Where did the HIB behavior/incident happen? (choose all that apply):

- On School Property – Specify: _____
 At School-sponsored Function – Specify: _____
 On a School Bus – Specify: _____
 Off School Grounds – Specify: _____
 Electronic Communication – Specify: _____

MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

Describe the details of the harassment, intimidation, and/or bullying incident you are reporting:

Attach separate sheet, if necessary

Identify what harm was or may have been caused by the incident(s): *(choose all that apply):*

- Substantial disruption or interference to orderly operation of the school or the rights of other student(s); and,
 - Physical or emotional harm to a student.
 - Damage to a student's property.
 - Student placed in reasonable fear of physical or emotional harm or of damage to property.
 - Insulting or demeaning to any student or group of students.
 - Hostile educational environment created for the student by interfering with a student's education.
 - Hostile educational environment created for the student by severely or pervasively causing physical or emotional harm to the student(s).

Name of Person(s) or Student(s) You Believe Witnessed or Have Knowledge of Incident(s):

1. _____ Work Location/School/Grade: _____
2. _____ Work Location/School/Grade: _____
3. _____ Work Location/School/Grade: _____

The information contained in this Report is accurate and true to the best of my knowledge.

*Please submit this **anonymous report** to the building principal who is responsible for the student(s) and/or staff member(s) involved in the above-described incident(s). Once received, the building principal will provide her/his signature and, in compliance with district policy, will initiate an investigation.*

Report #: _____ - _____ (assigned by Principal or designee)

Signature of Principal

Date